CALL TO ORDER: The meeting was called to order at 5:22pm by Chair Paula Penney.

Present: Chair Paula Penney, Vice Chair Gary Madden, Board Members Diane Beijer, Edward Tasker and Priscilla Tiede, Town Administrator Karen Montgomery, and Recording Secretary MaryJane Dascoli.

PLEDGE OF ALLEGIANCE: Everyone present participated in the Pledge of Allegiance.

AGENDA REVIEW: A call came in regarding the pavement height versus the driveways on Province Road and K. Montgomery explained that the shoulder gravel will be applied in 2 weeks. Chairman Penney added that she spoke to the Road Agent regarding a build-up of extra dirt at the bottom of Parade Hill Road.

ACTION ITEMS: The Board reviewed the minutes from the May 16, 2023 meeting. D. Beijer made a motion to accept the minutes, seconded by P. Tiede and passing with the following votes: Chairman Penney, yes; Vice Chair Madden, yes; D. Beijer, yes; E. Tasker, yes; P. Tiede, yes. The Payroll and Manifest were reviewed and signed. D. Beijer made a motion for the Chairman to sign accepting electronic payments from the State Treasury, seconded by P. Tiede and passing with the following votes: Chairman Penney, yes; Vice Chair Madden, yes; D. Beijer, yes; E. Tasker, yes; P. Tiede, yes. The Town Administrator will put an ad in the paper regarding lawn care for the municipal buildings.

NEW BUSINESS: The Barnstead Hazard Mitigation Plan 2023 provided a list of various hazards in and around the town. The Board reviewed the list and prioritized which 11 hazards needed to be addressed first. A discussion followed relative to the list and it was noted that signs for the flood zone are needed. P. Tiede added that it would be nice if the Sunriver Campground would post it in their office. The State Dam Reports were reviewed and discussed.

APPOINTMENTS: 5:30pm Department Head Meeting. P. Tiede and E. Tasker inquired again about the gates at the Town Highway Garage being left open. The Road Agent was not present to meet with the Board and will be instructed to close the gates.

Fire Chief Al Poulin addressed the Board relative to events with the Fire Department. He informed them that Tim Robbins will be retiring June 30th. D. Beijer made a motion to accept the resignation of Tim Robbins, seconded by P. Tiede and passing with the following votes: Chairman Penney, yes; Vice Chair Madden, yes; D. Beijer, yes; E. Tasker, yes; P. Tiede, yes. The Board wished Tim good luck in his future endeavor. The Chief requested Kyle Holmes be hired to the vacant position as he just passed his EMT and already has Fire I & II. He is working
on his CDL License. E. Tasker commended Kyle for completing his EMT and FF I & II. D. Beijer made a motion to congratulate and accept Kyle Holmes as a full time member of the Fire Department in the capacity of FF/EMT to fill the position, seconded by Vice Chair Madden and passing with the following votes: Chairman Penney, yes; Vice Chair Madden, yes; D. Beijer, yes; E. Tasker, yes, P. Tiede, yes. The Chief stated the Tower Truck has the same estimated delivery date. He stated budgetary concerns relative to propane and heating fuel costs; and inquired about improvements to Station 1 with LED lights and a boiler and Station 2 with a boiler. He further asked for consideration relative to vacation time and a Buy Back Policy. He received a packet from Homeland Security for a four (4) hour training class titled “GO402 for Senior Officials”. There were three (3) class dates available and the Board chose Wednesday, September 27th at Station 1 for 0 cost to the town; all town officials are welcome to attend. The Chief is to forward a copy of this class to the Building Inspector. The Fire Chief then asked the Town Administrator if she could do a letter relative to the class and share it with the other departments. The Fire Chief added he has a chart relative to responses from the Fire Department for this year. He then added he feels the operating budget is on track except for the cost of heat, the fire alarm system, and overtime. He is trying to set up per diem people to cover shifts as he still has 60% of his budget left.

Town Clerk/Tax Collector Jessie Fifield addressed the Board stating the Tax bills were just sent out; Assistant Clerk Melissa Jette applied for her Notary Public and will be on vacation next week; there is another conference coming up; and she is getting ready to send out reminders for Dog Licenses. Jesse informed the Board that she needs a new credit card machine as hers is not processing the transactions. The Town Clerk stated a camera is needed in the lobby of the Town Hall for security reasons. A discussion by the Board followed relative to the Clerk’s and security.

Police Chief Paul Poirier met next with the Board. He said the Police Department has been very busy with their day to day incidents. Officer’s Cookinham and O’Toole both completed Mountain Bike School and enjoyed the class. He added there are plans for Bike Rodeo’s this Summer sponsored by the P.D. The Chief received two (2) checks for donations to the Ice Cream Truck Program to be deposited into the Ice Cream Truck Account. D. Beijer made a motion to accept and deposit the two (2) checks into the Ice Cream Truck Account, seconded by P. Tiede and passing with the following votes: Chairman Penney, yes; Vice Chair Madden, yes; D. Beijer, yes; E. Tasker, yes, P. Tiede, yes. Chief Poirier stated he received a request from the Special Olympics for a visit from the Ice Cream Truck on June 3rd and 4th. Also the Principal of B.E.S. requested, on three (3) dates, a visit from the Ice Cream Truck. The Chief added the Lieutenant will be completing training in Judo for fiscal agility and Sgt. Cole will be attending a week long FBI Training Class next month. The Chief said the P.D. applied for a Grant relative to the “Hot Pup System”; however, it did not get approved. Chief Poirier stated the A/C in the canine vehicle needs charging. Vice Chair Madden asked the Chief how the “School Shooter Training” at B.E.S. went. The Chief replied that it went very well as a good refresher training for his Officer’s plus the dog. They were able to do room searches with the dog also. The Chief said he will contact Parks and Recreation relative to a “Movie in the Park” as one Ice Cream Truck has a
new big screen TV. Officer Gigli will be switching from F/T to P/T to be able to go back to school to better her education. The Town Administrator asked about the sign-on bonus and the Board wanted to still offer it.

6:09 pm: Fab Cusson, Building Inspector, informed the Board that the new home list for 2023 totals 12 and inventory of homes right now is very low. He has been doing lots of inspections in the mornings, preferably 7-8am. He reminded the Board that he previously had sent out a couple letters notifying the property owners of the violations. He advised that Windsor Way in Locke Lake Colony, was cleaned up. The other violation is on property off White Oak Road belonging to Ford. If you drive down Meadow’s Edge Road you will find a travel trailer with a huge mess outside and around it. Fab added that he has stopped by again and again, trying to speak with the owner(s) and unfortunately, the property is a disgrace and needs cleaning. Fab told the Board he inspected the camper on Parade Road and the septic was tied in, they had water, and the person lives in Laconia, but is there on weekends. More discussion followed relative to “Travel Trailers” and them appearing at various locations in town, some with people residing in them and some without. The Town Administrator asked Fab to inspect the boundaries of a town-owned property and the lot next to it that is being clear cut.

Fab then brought up the sub-division on Vail Road and inquired if anything was approved; he was told phase 1 went through Planning Board but it hadn’t been recorded yet. More discussion followed. Fab mentioned the upcoming Planning Board meeting, tomorrow night, with the owner of the property on Garland Road. Fab will be attending this meeting due to the numerous complaints daily he is receiving relative to guns and automatic weapons being discharged at this location. Fab added the property owner lives in Strafford and owns Strafford Machine Shop. More discussion followed regarding the advertisement of classes/trainings held there throughout the summer and costing upwards of $600.00/person. The Building Inspector’s immediate concerns, after safety of course, include parking, port-o-pottys, site work, and what is the property is zoned as.

E. Tasker asked Fab about Storer’s Camp on Province Road and Fab replied that they were clearing trees and stumps for agricultural programs they are hosting. E. Tasker stated he was concerned that they were very close to Conservation Land. He added he’s seen some of these logger’s and the work they do. Fab mentioned he needs to order some reference books for the Building Inspector’s Office; and the Town Administrator told him it was in his budget. Lastly, Fab brought up the subject of Air BnB’s in town. The Board discussed this issue and decided the first thing is for the Planning Board to define AirBnB’s and add it to the existing definitions. After more discussion with the Town Administrator, Karen Montgomery, the Board agreed the definitions need updating. The Building Inspector left at 6:38 p.m.

**PUBLIC INPUT/ANNOUNCEMENTS:** Public Input was opened at 6:38pm and closed at 6:39pm. The Town Administrator informed the Board that F.E.M.A and the Homeland Security Teams were here this morning and the Road Agent took them to each site. After
reviewing the documents and pictures recorded relative to this emergency, the Town Administrator was informed that they were impressed with the official records of the incident. Vice Chair Madden stated the Farmer’s Market starts this week.

**NON-PUBLIC:** A motion was made by D. Beijer to go into Non-Public at 6:40pm, per RSA 91-A:3 II (c), seconded by P. Tiede and passing with the following votes: Chairman Penney, yes; Vice Chair Madden, yes; D. Beijer, yes; E. Tasker, yes, P. Tiede, yes. The Board came out of non-public session at 6:51pm.

**ADJOURNMENT:** A motion was made by P. Tiede to adjourn the meeting at 6:52pm, seconded by Vice Chair Madden and passing with the following votes: Chairman Penney, yes; Vice Chair Madden, yes; D. Beijer, yes; E. Tasker, yes, P. Tiede, yes.

Respectfully submitted,

MaryJane Dascoli
Recording Secretary

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Chairman Paula Penney       Vice-Chair Gary Madden

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Diane Beijer                Edward Tasker

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Priscilla Tiede