

**BARNSTEAD OLD HOME DAY COMMITTEE MEETING  
THURSDAY, JUNE 22, 2023  
7:00 P.M.  
BARNSTEAD TOWN HALL**

**MEETING MINUTES**

- 1. CALL TO ORDER:** The meeting was called to order at 7pm
- 2. PLEDGE OF ALLEGIANCE:** All present participated in the Pledge of Allegiance
- 3. ROLL CALL:** Present for the meeting: Nancy Carr, Andy Sylvester, Ann Philbrick, Erin Stone, Anne Watson, Priscilla Tiede, Jennette Sanchez, Gail McCullough, Barbara Comtois, Denise Adjutant
- 4. SWEAR IN MEMBERS:** Anne Watson, Barbara Comtois, Hilary Henry and Denise Adjutant still need to be sworn in
- 5. MEETING MINUTES:**
  - a. 5/25/2023: A change was made to Gail McCullough to the attendance for that meeting. Nancy made the motion to accept the minutes with the change. Andy seconds the motion. All present unanimously agree to accept with minutes with the change.
  - b. 6/8/2023: Barbara made the motion to accept the minutes as presented. Andy seconds the motion. All present unanimously agree to accept with minutes with the change.
- 6. MEETING NOTES:**
  - a. Parks and Rec is working on sending us the final list of events being offered. They are looking for confirmation on tent size.
    - i. Include Concert Series in Booklet
    - ii. They will work to get their ad for the book Monday
    - iii. They will email a list of their events
    - iv. They will email details on the band for the night of the event
    - v. It was decided that they would look to get donations for the cookies from Hannaford before asking for money from the fun
  - b. It was suggested the Church might be able to help organize the family fun run/bike parade
    - i. Parade to include bikes, trikes, carriages, wagon etc and encourage those to decorate their wheels for the fun family event
  - c. Tent can be 30x60 or 40x60. Everyone agreed to 40x60. Nancy will confirm reservation and ask about the ropes holding the tent down
  - d. We all reviewed the Map and Layout of the event
  - e. Farmers Market:

- i. who is the food truck?
  - ii. Music?
  - iii. We still need an ad for the booklet
- f. We are still looking for entertainment from 1:30-4pm
- g. There is only 1 220v outlet and it is being used for the Farmers Market
- h. We still need a Master of Ceremony
- i. Nancy will call Shirt Masters. We need a final design and totals for shirts, kid shirts, hats and bandanas. Nancy showed us sweat cloths as well. Previous years 300 shirts were ordered
- j. Erin will share some basic designs for a logo. Tractors and other farm looking options.
- k. Priscilla is still working on getting us art. It is due Sunday
- l. The booklet should have scavenger hunt with instructions to see the Information Booth for prizes.
- m. Local Farms will be listed in the booklet as well
- n. Citizen of the Year, we need a deadline. July 31<sup>st</sup>? We need nominations to be in writing
- o. Barbara is still working with 4H, Lisa Morin. We agreed to waive set up fees and insurance requirements
- p. Nancy shared the wording for the insurance waiver form. Erin will update form to be shared
- q. Nancy and Andy will handle Vendor Sign Ups for the event
- r. Dumpster: Nancy is still looking into it
- s. Erin will create a Vendor Agreement Form
- t. We will need to make room for a command station for the vent
- u. Ann P still has metal trash bins
- v. Anne W has agreed to repaint the 4 wooden signs for around town
- w. Erin will work on creating a Poster to be shared around town
  - i. Post in Barnstead Banner
  - ii. Post in Pittsfield Post
- x. Tiede Smokehouse will be offering the dinner \$12 adults, \$6 kids. Ham and Beans with take out containers for people to bring to the concert. Food is being served at Fire Station
- y. **Next meeting is 6/28 at 6pm at Parade Band Stand**

**7. ADJOURN: meeting adjourned**